

Sea to Sky Intergroup

Qualifications and Responsibilities of Literature Coordinator

Term of Office: The term of office shall be not less than one year or more than 2 consecutive terms, except for reasons to be decided by the Sea to Sky Intergroup.

Qualifications for Election:

- Six months or more membership in the Overeaters Anonymous program.
- Previous service on the Sea to Sky Intergroup Board or attendance at three of the previous six Sea to Sky Intergroup meetings as a meeting representative or committee chairperson.
- Recovering from compulsive overeating and having at least three months current abstinence at time of election.
- Working the Twelve Step program to the best of his/her ability and having taken the 5th Step.
- Present at the election, or having sent a letter indicating willingness and qualifications for this position.

Responsibilities:

- a. Shall maintain abstinence while serving as an Elected Board Member.
While each person is the sole judge of his or her own abstinence, for the purposes of accountability while serving Sea to Sky Intergroup, should a break in abstinence occur, please advise the Chair.
- b. Shall order literature from WSO for resale to members (*note: possession of or access to a personal credit card is a requirement of this service position*).
- c. Shall assign prices to literature based on face value cost, exchange rates, shipping and other costs.
- d. Shall distribute literature to members and groups of the Sea to Sky Intergroup and collect payment for the same.
- e. Shall submit a monthly literature financial report to Sea to Sky Intergroup.
- f. Shall take inventory of stock at year-end.
- g. Shall update and keep current literature order list for members and groups.